



“Safe and healthy work for temporary jobs”

EUROPEAN CAMPAIGN OF THE SENIOR LABOUR INSPECTORS COMMITTEE (SLIC)

2017-2019

“Safety and Health of Temporary Agency Workers and Cross-border Workers”

Inspection checklist for User-Undertaking

1. General information

Date of inspection: _ _ / _ _ / _ _ _ _ Corporate ID number:

.....

Company / User name:

.....

Address:

.....

Telephone:		Fax:		E-mail:	
------------	--	------	--	---------	--

Total number of the user-undertaking own staff:

Number of temporary agency workers in user-undertaking: M F

Percentage of foreign workers from TWA? _____%

TWA name (1):

.....

Address:

.....

Number of subcontractors? Number of TWA within the subcontractor?



Number posted temporary agency workers in user-undertaking

<input type="text"/>	M	<input type="text"/>	F	<input checked="" type="checkbox"/>
----------------------	---	----------------------	---	-------------------------------------

TWA name (1):
.....

Address:
.....

Sector/Branch activity:

Construction	<input type="text"/>
Agriculture	<input type="text"/>
Food manufacturing	<input type="text"/>
Metal industry	<input type="text"/>
Health care	<input type="text"/>

HoReCa (5)	<input type="text"/>
Cleaning services	<input type="text"/>
Transport/Logistics	<input type="text"/>
Other:	<input type="text"/>

Number of occupational accidents within the user company during the last 3 years:

Thereof reported occupational accidents to AOSH during the last 3 years:

Has the company investigated accidents, particularly those related to temporary agency workers?

Y	N
---	---

Number of temporary agency workers

Fatal	<input type="text"/>	Non-fatal	<input type="text"/>
-------	----------------------	-----------	----------------------

Number of company own staff

Fatal	<input type="text"/>	Non-fatal	<input type="text"/>
-------	----------------------	-----------	----------------------

Are OSH services organized in the user-undertaking?

Y	N
---	---

2. Occupational safety and health (OSH) of temporary agency workers			
The company receives information from the temporary work agency about health surveillance / work ability	Y	N	NR
Risk assessment (2)	Y	N	
Measures regarding risk assessment	Y	N	
OSH specific training related to job (3)	Y	N	NR
Provision of PPE (personal protective equipment) (4)	Y	N	NR
User-undertaking informs the TWA about risk-assessment/prev.	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. Specific risks at workplace or workstation related to temporary agency worker



Physical risks		Ergonomic risks		Mechanical risks		Electrical risks	
<i>Specify</i>		<i>Specify</i>					
Noise		Static postures		Chemical risks		Working at height	
Vibration		Repetition					
Optical (UV/IR, laser)		Awkward postures		Dusts		Psychosocial risks	
Electromagnetic fields		Lifting and carrying loads					
Ionizing radiations (i.e. X-ray...)		Other :		Biological risks		Other risks:	
Thermic							

The company employs temporary agency workers to performance any forbidden work (5)

Y	N	NR
---	---	----

4. Evaluation by inspector

General OSH conditions in user-undertaking	1	2	3	4
OSH conditions for temporary agency workers	1	2	3	4

(1.unsatisfactory 2.satisfactory 3.good 4.very good)

Do temporary agency workers and permanent workers benefit of same OSH conditions?

Y	N
---	---

If not, specify in which areas:

Health surveillance / medical examinations	
Risk assessment (focus on the workplace/workstation of TW). Is the RA in a language that the worker understands?	
Measures regarding risk assessment	
OSH training	
PPE (personal protective equipment)	
Access to works canteen, cloakroom, rest area, shower...	
Other:	

5. Following-up after inspection

	Number of infractions	Infractions
Written recommendation		
Improvement notice		
Notice to suspend works		
Infraction procedure		